Program Coordinators’ Meeting

January 9, 2020
Agenda

- CLER – THANK YOU ALL!
- New policy of CA medical license
- MedHub Prepopulated Work Hours
- New Hire & Continuing Forms
- ACGME Conference Award
- ACGME Survey
- Milestone Reporting
- “10-Minute MedHub Practice”
THANK YOU for all your help!
New California Physician License Requirements

- Senate Bill 798 effective 1/1/2020
- MD applicants must complete 3 years of ACGME before obtaining a full unrestricted license
- US or international medical school graduates
- Training must include 4 months of general medicine (pediatrics, Ob/Gyn, family medicine, etc.)
- Must complete 24 consecutive months of training in the same program
2020 Changes to CA MD Licensing

- All residents must obtain a Postgraduate Training License (PTL) to participate in ACGME training in CA

- Must be obtained within 180 days after enrollment in the program

- Does not need renewal

- For unlicensed residents currently in Ca programs—must have the PTL by June 30, 2020.
What medical schools are acceptable?

- To be eligible for licensure in California, you must have received all of your medical school education from and graduated from a:
  - U.S. or Canadian medical school accredited by the Liaison Committee for Medical Education (LCME), the Committee on Accreditation of Canadian Medical Schools; or
  - The foreign medical school which has been evaluated by the Educational Commission for Foreign Medical Graduates (ECFMG), the foreign medical school is listed on the World Federation for Medical Education (WFME), the Foundation for Advancement of International Medical Education and Research (FAIMER) World Directory of Medical Schools joint directory, or the World Directory of Medical Schools; or
  - A foreign medical school that has been approved by the Medical Board of California (Board).
Cost of the Training License

- There are two fees involved in the licensing process. The first fee is the application fee, which is $491 and includes the $49 non-refundable fingerprint processing fee.
**Postgraduate Training License (PTL) Checklist**

- Can apply on line
  - PTL1-5 application-all 5 pages (can be completed on line: [https://www.mbc.ca.gov/Forms/](https://www.mbc.ca.gov/Forms/))
  - Have application notarized (GME has free notary service)
  - Application fee which includes the fingerprinting fee (can be paid on line but be sure to obtain a receipt)
  - Live Scan fingerprinting form or cards (from the MBC website). Must be mailed to MBC
  - USMLE (or Canadian LMCC) scores. (Parts 1 and 2)
  - ECFMG Certification status (IMGs only)
  - Certificate of Medical Education (Form Med-sent directly from the Medical School)
  - Official Medical School Transcript (sent directly from the Medical School)
  - Certified Medical School Diploma (sent directly from the Medical School)
  - Certification of any previous ACGME training (Form PTA-PTB) (example internship from out of CA)
  - Postgraduate Training License Enrollment Form (Form EF) (sent directly from the program to MBC)
Postgraduate Training License (PTL) Checklist cont’d

- Timeline of activities (Form TOA) – if applicant graduated from medical school more than 6 months prior

- Explanation of Application Question (Form EXP) – used to provide detailed explanations of any questions on the application

- License verification - official verification of any MD licenses. Sent directly from the licensing agencies to MBC. Verification of other training licenses is NOT required.
Program Requirements

- MBC must be notified within 30 days of the following (FormPSU1-PSU2):
  - Transfers to other CA residencies
  - Terminations
  - Resignations
  - Leaves of absence
Process

- Incoming interns and residents who have not completed 3 years of ACGME training must – as soon as they receive a contract from SHC
  - Apply for the PTL on line (https://www.mbc.ca.gov/Forms/)
  - Have the application notarized (GME will do this for free but does not reimburse for outside notaries)
  - Download the LiveScan fingerprint forms or cards. Complete and mail to MBC.
  - Keep receipts for MBC application, fingerprinting fee, and Notary services.
  - GME will reimburse after the start of internship/residency after receipts are presented.

- PTL must be received within 180 of start of ACGME training.
MedHub Prepopulated Hours

- GME will remove the feature of “prepopulate work hours” from program’s page starting Jan 11 (Saturday).

- All trainees will must log work hours.

- No punitive actions for work hour violations. Consider understanding and addressing the violations as a teaching/learning opportunity.
New Hire & Continuing Forms

- Deadlines have already passed
  - New Hire form deadline was December 17, 2019
  - Continuing form deadline was December 2, 2019

- Please Contact **Mitra Haddad** for any questions about continuing forms
  - [MHaddad@stanfordhealthcare.org](mailto:MHaddad@stanfordhealthcare.org)

- Please Contact **Marcy Kulakow** for questions about new hire forms
  - [MKulakow@stanfordhealthcare.org](mailto:MKulakow@stanfordhealthcare.org)
Travel Fund for ACGME Conference

- Thank you for all your input!

- Call for applications for the 2020 Stanford GME Coordinator’s Travel Fund for the ACGME Conference

- One funding recipient, $1500

- Eligibility:
  - Must be able to attend the ACGME Conference in San Diego, CA Feb 27-29
  - Has been a program coordinator for a residency or a fellowship program for at least 2 years
  - Has never attended the ACGME conference
  - Willing to share what was learned to the group by giving a 15-minute presentation at the March 12th Coordinator Meeting
Travel Fund for ACGME Conference – Application

Application:

- Due on **Jan 17 (Friday) 5pm**
- Describe your role and responsibilities as a program coordinator
- Top 3 challenges and top 3 things you wish to improve in your work
- Describe how you expect the conference will be beneficial for your work
- Limit to 600 words
- Email your essay to Jie Li (jieli@stanfordhealthcare.org)

Selection committee:

- Ann Dohn
- GME Program Managers
- 2-3 Program Coordinator Representatives

Decision will be made and announced by Jan 22 (Wednesday)
ACGME Surveys

- **3 cohorts:**
  - **1/13-2/16**
    - Adult cardiothoracic anesthesiology
    - Allergy and immunology
    - Anesthesiology
    - Child neurology
    - Clinical neurophysiology
    - Critical care medicine (Anesthesiology)
    - Dermatology
    - Dermatopathology (multidisciplinary)
    - Emergency medical services
    - Emergency medicine
    - Epilepsy
    - Family medicine
    - Gynecologic oncology
    - Hand surgery (Plastic surgery)
    - Hospice and palliative medicine (multidisciplinary)
    - Interventional radiology - integrated
    - Maternal-fetal medicine
    - Medical biochemical genetics
    - Medical genetics and genomics
    - Molecular genetic pathology (multidisciplinary)
    - Neurology
    - Neuromuscular medicine (Neurology)
    - Obstetric anesthesiology
    - Obstetrics and gynecology
    - Otolaryngology - Head and Neck Surgery
    - Pediatric anesthesiology
    - Pediatric emergency medicine (Emergency medicine)
    - Pediatric otolaryngology
    - Plastic Surgery - Integrated
    - Regional anesthesiology and acute pain medicine
    - Reproductive endocrinology and infertility
    - Sports medicine (Family medicine)
    - Vascular neurology
  - **2/10-3/15**
  - **3/9-4/12**
Milestone Reporting

- CCC and semi-evaluation should be completed now
- Report milestone ratings of all trainees to ACGME by Jan 10.
10-Minute MedHub Practice

- Add channels of work hour and evaluation completion status on home page
- Work hour reviews
- Work hour violation alerts
- Milestone Progress Report & access for the trainees