AGENDA

- GME Office
- Major Responsibilities & Timeline
- Alphabet Soup
- Program Evaluations
- Other Responsibilities
- Websites & Resources

THURSDAY: GME Operations; Trainee Evaluations.
Department of Graduate Medical Education
Stanford Health Care
300 Pasteur Drive - Room HC435
Stanford, CA 94305-5207

- **Phone:** (650) 723-5948
- **Fax:** (650) 723-3045
- **Email:** gme@med.stanford.edu
- **Business Hours:** Monday - Friday, 7:45AM - 4:30PM
- **Website:** http://gme.stanford.edu
GME Office - Location

The Department of Graduate Medical Education is located on the fourth floor of Stanford Hospital & Clinics. Access is via the "N" staircase.

Directions to GME office
- [https://med.stanford.edu/gme/housestaff/incoming.html](https://med.stanford.edu/gme/housestaff/incoming.html)
- Video directions begin at 1:13
Niraj Sehgal, MD, MPH

Chief Medical Officer, Stanford Health Care

[View Stanford CAP Profile]

Ann Dohn, MA

Director, Graduate Medical Education
Designated Institutional Official (DIO), ACGME
Training Program Liaison, ECFMG
Special Programs Coordinator, Medical Board of California
Institutional Official, NRMP
- CA MD License Exemptions: Section 2111, 2113, 2168
- On Call Coverage
- Visas: J-1, H1-B

Laurence Katznelson, MD

Associate Dean for Graduate Medical Education
Chair, Graduate Medical Education Committee (GMEC)

[View Stanford CAP Profile]
GME Office – Operation Team

Robbin Bankston
Program/Office Manager
RBankston@stanfordhealthcare.org
650-736-7487 (office)
- Daily operations / supervision of the GME office
- Allowances (Bonuses, On Call Meals, etc.)
- Benefits
- Payroll
- Leave of Absences
- Orientation

Brett Toensing, MS
Financial/MedHub Analyst
Bet1@stanford.edu
650-725-1951 (office)
- Budget Planning and Tracking
- Orientation

Mitra Haddad, BA
Administrative Coordinator
MHaddad@stanfordhealthcare.org
650-723-5948 (office)
- Away Electives Rotations
- Continuing House Staff
  - Occupational Health Compliance
- Outgoing/Graduating House Staff
- Loan Deferments/Forbearances
- Postdoctoral Appointments
- Reimbursements
- Notary
- Jury duty Letter
- Certificates

Marcy Kulakow, BA
Registrar
MKulakow@stanfordhealthcare.org
650-723-5948 (office)
- CA Medical Licensure Process
- EPIC for House Staff
- Incoming House Staff
  - Occupational Health Compliance
- MSOW Database for House Staff
- Visiting Residents
- Notary
GME Office – Education Team

Pedro Tanaka
Associate DIO
ptanaka@stanford.edu
(650) 724-4066

- Faculty Development
- Evaluation and Assessment

Jie Li, PhD
Sr. Program Manager/Education Specialist
JieLi@stanfordhealthcare.org
650-723-6558 (office)

- Evaluation/Accessment
- GME Research
- Internal Reviews
- MedHub
- Program Accreditation
- Self Studies
- Site Visits
- Special Reviews

Thang "Trey" Huynh-Ngo, MBA
Program Manager/Education Specialist
THuynhngo@stanfordhealthcare.org
650-498-2418 (office)

- Medhub
- Evaluation/Accessment
- GME Research
- Internal Reviews
- MedHub
- Program Accreditation
- Self Studies
- Site Visits
- Special Reviews

Alyssa Carrasco
Program Coordinator
A lcarrasco@stanfordhealthcare.org
650-723-6564 (office)

- Funding and Expansion
- House Staff Uber Usage Monitoring
- MedHub
- Event Scheduling
- Program Accreditation

Matt O’Neill, M.Ed.
Training Coordinator
MONEill@stanfordhealthcare.org

- HealthStream Assignment and Support
- Website Management
- SUNet ID Provision and Monitoring
- Media Production
Welcome Packet

- GME Office Staff and Roles
- Alphabet Soup of GME
- GME Major Processes
- What Requires Approval from GME/GMEC
- Summary of All Evaluations and Surveys
- GME Timeline 2020-2021
- Commonly Used Forms:
  - Away Rotation Application
  - Trainee Continuing Form
  - Program Letter of Agreement (PLA) & Goals & Objectives
- GME Guidebooks for APE & CCC
- Common Program Requirements (Residency & Fellowship)
Major Responsibilities & Timeline

"Sure, it's a great invention, but does it comply with all government guidelines?"
Program Major Responsibilities

**Trainee Evaluation**
- 360 Ongoing Evaluation
- Clinical Competency Committee
- Semi-annual & Summative Evaluation
- Milestone Reporting
- Final Evaluation
- Case Log Recording

**Program Evaluation**
- GME Housestaff Survey
- ACGME Surveys
- Program Evaluation
- Faculty Evaluation
- Program Evaluation Committee (Annual Program Evaluation)
- Annual WebADS Updates
- Work Hours Logging
<table>
<thead>
<tr>
<th>Tasks</th>
<th>JUL</th>
<th>AUG</th>
<th>SEPT</th>
<th>OCT</th>
<th>NOV</th>
<th>DEC</th>
<th>JAN</th>
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<th>MAR</th>
<th>APR</th>
<th>MAY</th>
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<tbody>
<tr>
<td><strong>WebADS</strong></td>
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<td>APE must be complete and uploaded to MedHub before starting WebADS</td>
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<td>Group 1: Prepare WebADS updates. Send to GME by xxx for review. Submit GME-approved WebADS to ACGME.</td>
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<td>Group 2: Prepare WebADS updates. Send to GME by xxx for review. Submit GME-approved WebADS to ACGME.</td>
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<td><strong>Milestones</strong></td>
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<td>Send out milestone-based evaluations of residents/fellows to attending physicians.</td>
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<td><strong>Clinical Competency Committee</strong></td>
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<td>Meet, Review, Finalize in MedHub’s Milestone Management section. Submit to ACGME</td>
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<td><strong>Semi-Annual Evaluations</strong></td>
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<td>Meet with resident. Document in MedHub</td>
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<td><strong>GME House Staff Survey for Residents/Fellows</strong></td>
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<td>Survey window. Survey results posted in MedHub.</td>
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<td><strong>ACGME Survey for Faculty and Residents/Fellows</strong></td>
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<td>ACGME delivers confidential survey. Survey results posted in MedHub.</td>
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<td><strong>Program Evaluations for Faculty and Residents/Fellows</strong></td>
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<td>GME delivers confidential program evaluations. Evaluations posted in MedHub.</td>
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<td><strong>Final Evaluations</strong></td>
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<td>Final Evaluation to be verified for incoming PGY2/fellows/transfers.</td>
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<td><strong>Program Evaluation Committee / Annual Program Evaluation (APE)</strong></td>
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<td>Upload APE documentation in MedHub by 7/31/19</td>
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<td><strong>Program Expansion &amp; Funding Request</strong></td>
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<td>Submit application if needed to GME</td>
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<td><strong>Duty Hours</strong></td>
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<td>Monthly Ongoing: Review all violations.</td>
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<td><strong>GME Special Review</strong></td>
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<td>Occurs any time at GME’s discretion.</td>
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<td><strong>Site Visit</strong></td>
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<td>Occurs at any time with an ACGME notification (minimum 30 days prior to visit).</td>
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<td><strong>Self Study</strong></td>
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<td>Occurs approximately every 10 years. Advance notice will be posted in ADS (ACGME Self Study letter of notification).</td>
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<td><strong>CLER</strong></td>
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<td>Takes place every 18 months.</td>
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The Accreditation Council for Graduate Medical Education (ACGME) is a private, non-profit council whose mission is to improve health care by assessing and advancing the quality of resident physicians’ education through accreditation.

- evaluates and accredits medical residency programs in the United States.
- currently responsible for the accreditation of 12,157 residencies/fellowship programs 145,000 residents/fellows.
- established in 1981 from a consensus in the academic medical community for an independent accrediting organization. Its forerunner was the Liaison Committee for Graduate Medical Education, established in 1972.
- The ACGME has 28 review committees. Each residency committee comprises about 6 to 15 volunteer physicians.
ACGME Alphabet Soup - ROLES

- **Core Faculty**: All physician faculty who have a significant role in the education of resident/fellows and who have documented qualifications to instruct and supervise.

- **Designated Institutional Official (DIO)**: The individual in a sponsoring institution who has the authority and responsibility for all of the ACGME-accredited GME programs.

- **Fellow**: An MD in GME who has completed the requirements for eligibility for first board certification in the specialty.

- **Program Director (PD)**: The one physician designated with authority and accountability for the operation of the residency/fellowship program.

- **Review Committee, Residency Review Committee (RRC)**: sets accreditation standards and provides a peer evaluation of residency programs and fellowships.

- **Sponsoring Institution (SI)**: The organization (or entity) that assumes the ultimate financial and academic responsibility for a program of GME.
  
  - Stanford Health Care is the Sponsoring Institution for all our GME programs.

- **Graduate Medical Education Committee (GMEC)**: all major changes of a program need approval from GMEC
**ACGME Alphabet Soup – DECISIONS & COMMUNICATIONS**

- **Citation:** A finding of a Review Committee that a program or an institution is failing to comply substantially with a particular accreditation standard or ACGME policy.

- **Clinical Learning Environment Review (CLER):** Type of ACGME institutional review that provides a broad view of sponsoring institution’s initiatives to enhance the safety of the learning environment and to determine how residents are engaged in patient safety, quality improvement, and resident wellness.

- **Compliance:** A program’s or institution’s adherence to a set of prescribed requirements.

- **Continued Accreditation:** A status of “Continued Accreditation” is conferred when a Review Committee determines that a program or sponsoring institution has demonstrated substantial compliance with the requirements.

- **Letter of Notification (LON):** The official communication from a Review Committee that states the action taken by the Review Committee.

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**Accreditation Council for Graduate Medical Education**

401 North Michigan Avenue
Suite 2000
Chicago, IL 60611

Phone 312.755.5000
Fax 312.755.7498
www.acgme.org

1/24/2020

Program Director
Stanford University School of Medicine

Stanford, CA 94305

Dear Dr.,

The Review Committee for Stanford Health Care-Sponsored Stanford University Program has reviewed the information submitted regarding the following program:

Stanford Health Care
Stanford University Program
Stanford, CA

Based on the information available to it at its recent meeting, the Review Committee accredited the program as follows:
ACGME Alphabet Soup – REQUIRED POLICIES

- **Complement:** The maximum number of residents or fellows approved by a Residency Review Committee (RRC) per year and/or per program based upon availability of adequate resources. (Quota)

- **Master Affiliation Agreement:** A written document that addresses GME responsibilities between a sponsoring institution and a major participating site.

- **Program Letter of Agreement (PLA):** A written document that addresses GME responsibilities between an individual accredited program and a site other than the sponsoring institution at which residents receive a required part of their education.
Program Evaluations
Program Evaluation Process

Purpose: “Early warning” for ACGME survey
-- Internal
-- More qualitative feedback

Your Role:
-- Encourage residents and fellows to complete
-- Have a discussion about issues with trainees

GME Survey

Oct-Nov

The Department of UMSL at Vandervort Health Care annually assesses all members of the House Staff (residents and fellows) in training to participate in a survey. The survey attempts to capture House Staff perceptions of their overall program, conditions, environment, methods, faculty involvement, and perceived professional tradition. The goal of the survey is to identify areas where program standards may be at risk and assess the initiatives and programs with critical improvement effort.

For the 2019-20 academic year, responses were collected between Oct 24th and Dec 2nd of 2019.

Program Response Rate

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<tr>
<th>Program</th>
<th>Count</th>
<th>Total</th>
<th>% of Total</th>
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<tbody>
<tr>
<td>General</td>
<td>10</td>
<td>41</td>
<td>26%</td>
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</table>

Overall Response Rate (All Programs)

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<tr>
<th>Program</th>
<th>Count</th>
<th>Total</th>
<th>% of Total</th>
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<tr>
<td>General</td>
<td>14</td>
<td>41</td>
<td>40%</td>
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</table>
Program Evaluation Process

**Purpose:** ACGME check in on program quality

**Your Role:**

-- Ensure completion rate: resident 70%; faculty 60%
-- Ensure that residents and faculty understand survey is confidential
-- Review the survey report and have a discussion about issues with your residents and fellows
Program Evaluation Process

Purpose: collect additional especially more qualitative data
-- Qualitative data
-- Faculty input

Your Role:
-- Ensure that trainees and faculty understand evaluation is confidential
-- Review the evaluation report and have a discussion about issues with your trainees
Program Evaluation Process

Purpose: Program quality “look in the mirror”

Your Role:

-- Compile and synthesize program quality indices (see APE data list), prepare a presentation at meeting
# Annual Program Evaluation Checklist

All items listed below should be discussed during the APE meeting. Items proceeded with * may be skipped if not applicable to your program. Items proceeded with ** may not be available for your program due to low responses (< 4).

<table>
<thead>
<tr>
<th>Category</th>
<th>Source</th>
<th>Instructions</th>
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<tbody>
<tr>
<td><strong>Resident Performance</strong></td>
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<tr>
<td>Milestone achievements/evaluations</td>
<td>Medhub</td>
<td>“Reports” tab &gt; “Milestone Summary by Level” under “Evaluation Reports”</td>
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<tr>
<td>Faculty evaluations (of trainees)</td>
<td>Medhub</td>
<td>“Reports” tab &gt; “Resident/Faculty/Service Ranking” under “Evaluation Reports” &gt; Select “Resident” &gt; Select “Faculty of resident”</td>
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<tr>
<td>Semi-annual review with program director</td>
<td>Program</td>
<td>Manual retrieval and/or data entry by program</td>
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<tr>
<td>Self-assessment</td>
<td>Medhub</td>
<td>“Reports” tab &gt; “Resident/Faculty/Service Ranking” under “Evaluation Reports” &gt; Select “Resident” &gt; Select “Resident of resident (peer)” &gt; Select the form(s) for Self-Evaluation</td>
</tr>
<tr>
<td>Quality improvement and safety projects</td>
<td>Program</td>
<td>Manual retrieval and/or data entry by program or MedHub &gt; “Residents” tab &gt; “Resident Learning Portfolios”</td>
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<tr>
<td>Didactic/conference attendance</td>
<td>Medhub</td>
<td>MedHub &gt; “Reports” tab &gt; “Conference Attendance by Resident” under “Conference Reports”</td>
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<tr>
<td>Duty hour compliance</td>
<td>Medhub</td>
<td>Home &gt; “Resident Duty Hours” &gt; “Duty Hour Statistics”</td>
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<tr>
<td>Scholarly activities of residents</td>
<td>Web ADS</td>
<td>Web ADS Update [<a href="https://apps.acgme.org/connect/login">https://apps.acgme.org/connect/login</a>] &gt; “Resident Scholarly Activity”</td>
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<tr>
<td>*Case experience and procedures logs</td>
<td>Program</td>
<td>Varies for programs</td>
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<tr>
<td>*In-training examination results</td>
<td>Program</td>
<td>Manual retrieval and/or data entry by program</td>
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<tr>
<td>*Objective Structured Clinical Examinations</td>
<td>Program</td>
<td>Manual retrieval and/or data entry by program</td>
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<td><strong>Faculty Development</strong></td>
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<td>Mentoring</td>
<td>Program</td>
<td>Manual retrieval and/or data entry by program</td>
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<td>Trainee evaluation of faculty</td>
<td>Medhub</td>
<td>“Reports” &gt; “Aggregate Evaluation Report” &gt; “Resident evaluation of faculty member”</td>
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<tr>
<td>ABMS certification status</td>
<td>Program</td>
<td>Board Certification Verification Websites</td>
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<td>Faculty attendance in grand rounds &amp; conferences</td>
<td>Medhub</td>
<td>“Reports” tab &gt; “Faculty Conference Attendance”</td>
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<tr>
<td>Faculty professional development courses</td>
<td>Program</td>
<td>Manual retrieval and/or data entry by program</td>
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<tr>
<td>Scholarly activity of faculty</td>
<td>Web ADS</td>
<td>Web ADS Update [<a href="https://apps.acgme.org/connect/login">https://apps.acgme.org/connect/login</a>] &gt; “Faculty Scholarly Activity”</td>
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<tr>
<td><strong>Graduate Performance</strong></td>
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<tr>
<td>Graduate activity of faculty</td>
<td>Program</td>
<td>Manual retrieval and/or data entry by program or Alumni Survey (see below)</td>
</tr>
<tr>
<td><strong>Alumni survey</strong></td>
<td>GME</td>
<td>Home &gt; “Program Accreditation” &gt; “APE” tab &gt; Select the current AY &gt; Scroll down to “File Attachments”</td>
</tr>
<tr>
<td>*Board scores/pass rates (most recent year or aggregated over 5 years)</td>
<td>Program</td>
<td>Manual retrieval and/or data entry by program</td>
</tr>
<tr>
<td><strong>Program Quality</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Last year’s action plan</td>
<td>Medhub</td>
<td>Home &gt; “Program Accreditation” &gt; “APE” tab &gt; Select last AY &gt; Scroll down to “File Attachments”</td>
</tr>
<tr>
<td>ACGME faculty survey</td>
<td>GME</td>
<td>Home &gt; “Program Accreditation” &gt; “APE” tab &gt; Select the current AY &gt; Scroll down to “File Attachments”</td>
</tr>
<tr>
<td>ACGME citations and/or letters of notification</td>
<td>GME</td>
<td>Home &gt; “Program Accreditation” &gt; “Correspondence” tab &gt; Select “ACGME Initiated”</td>
</tr>
<tr>
<td>Faculty program evaluations</td>
<td>GME</td>
<td>Home &gt; “Program Accreditation” &gt; “APE” tab &gt; Select the current AY &gt; Scroll down to “File Attachments”</td>
</tr>
<tr>
<td>Overview of the curriculum and rotations</td>
<td>GME</td>
<td>Home &gt; “Curriculum Objectives/Goals”</td>
</tr>
<tr>
<td>Exit summative evaluation/interview</td>
<td>Medhub</td>
<td>Home &gt; “Residents” tab &gt; “Forms/Files” or Manual retrieval by program</td>
</tr>
<tr>
<td><strong>Resident/fellow program evaluations</strong></td>
<td>GME</td>
<td>Home &gt; “Program Accreditation” &gt; “APE” tab &gt; Select the current AY &gt; Scroll down to “File Attachments”</td>
</tr>
<tr>
<td><strong>ACGME resident/fellow survey</strong></td>
<td>GME</td>
<td>Home &gt; “Program Accreditation” &gt; “APE” tab &gt; Select the current AY &gt; Scroll down to “File Attachments”</td>
</tr>
<tr>
<td><strong>GME House Staff Survey</strong></td>
<td>GME</td>
<td>Home &gt; “Program Accreditation” &gt; “APE” tab &gt; Select the current AY &gt; Scroll down to “File Attachments”</td>
</tr>
<tr>
<td><strong>Most Updated Trend Analysis</strong></td>
<td>GME</td>
<td>Home &gt; “Program Accreditation” &gt; “APE” tab &gt; Select the current AY &gt; Scroll down to “File Attachments”</td>
</tr>
</tbody>
</table>
Program Evaluation Process

Purpose: Create plan to address program issues

Your Role:

-- Lead discussion on program SWOT

-- Ensure all citations & survey weaknesses (<80%) are addressed

-- Ensure meeting focuses on root causes of program issues – “bundle” issues into categories
# APE Guidebook

## Guidebook Directions (1/3)

### 2019-2020 APE Meeting - SWOT Analysis

**DATE:** [Enter Date]

**PROGRAM:** [Your Program's Name]

#### Aim

<Enter Program Aim Here>

#### Strengths (Internal)

<table>
<thead>
<tr>
<th>Strength #1</th>
<th>Strength #2</th>
<th>Strength #3</th>
<th>Strength #4</th>
<th>Strength #5</th>
</tr>
</thead>
</table>

#### Weaknesses & Citations (Internal)

<table>
<thead>
<tr>
<th>Weakness #1</th>
<th>Weakness #2</th>
<th>Weakness #3</th>
<th>Weakness #4</th>
<th>Weakness #5</th>
</tr>
</thead>
</table>

#### Opportunities (External)

<table>
<thead>
<tr>
<th>Opportunity #1</th>
<th>Opportunity #2</th>
<th>Opportunity #3</th>
<th>Opportunity #4</th>
<th>Opportunity #5</th>
</tr>
</thead>
</table>

#### Threats (External)

<table>
<thead>
<tr>
<th>Threat #1</th>
<th>Threat #2</th>
<th>Threat #3</th>
<th>Threat #4</th>
<th>Threat #5</th>
</tr>
</thead>
</table>

### Last Year's Issues

1. [To be completed in next year's sheet]
2. [To be completed in next year's sheet]
3. [To be completed in next year's sheet]
4. [To be completed in next year's sheet]
5. [To be completed in next year's sheet]

### Current Concerns/Weaknesses/Facilities (Strategy)

<table>
<thead>
<tr>
<th>Current Concerns</th>
<th>Weaknesses</th>
<th>Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>To be completed in next year's sheet</td>
<td>To be completed in next year's sheet</td>
<td>To be completed in next year's sheet</td>
</tr>
</tbody>
</table>

### Action Completed? Actual Outcome

1. [To be completed in next year's sheet]
2. [To be completed in next year's sheet]
3. [To be completed in next year's sheet]
4. [To be completed in next year's sheet]
5. [To be completed in next year's sheet]

### Received For The Drop-Off

1. [To be completed in next year's sheet]
2. [To be completed in next year's sheet]
3. [To be completed in next year's sheet]
4. [To be completed in next year's sheet]
5. [To be completed in next year's sheet]

---

Program Evaluation Process

**Purpose:** Report program improvement initiatives to ACGME

**Your Role:**

-- Ensure PEC/APE reflected in responses, especially regarding any citations

-- Complete WebADS

-- Get GME approval and submit to ACGME
Accreditation Data System (ADS): Online service that allows program directors to input Program Information data to ACGME

Common Program Requirements (CPRs): The set of ACGME requirements that apply to all specialties and subspecialties

Compliance: A program’s or institution’s adherence to a set of prescribed requirements.
Faculty Evaluations by Residents/Fellows

- Must have at least once per year
- Confidential and anonymous
# Summary of All Surveys and Evaluations

## Stanford GME Evaluations and Survey Requirements

<table>
<thead>
<tr>
<th>Source</th>
<th>Category</th>
<th>Type</th>
<th>Administrator</th>
<th>Minimum Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Quality</td>
<td>Program Evaluation by Resident</td>
<td>GME Office</td>
<td>Once/Year (Apr)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Program Evaluation by Faculty</td>
<td>GME Office</td>
<td>Once/Year (Apr)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Resident Evaluation of Faculty</td>
<td>Program</td>
<td>At Least Once/Year</td>
<td></td>
</tr>
<tr>
<td></td>
<td>GME Housestaff Survey</td>
<td>GME Office</td>
<td>Once/Year (Oct-Nov)</td>
<td></td>
</tr>
</tbody>
</table>

### Internal

- **Trainee Performance**

### External

- **Program Quality**
  - ACGME Resident Survey
  - ACGME Faculty Survey
  - ACGME WebADS Updates

### ACGME One Year Cycle (2020-2021)

<table>
<thead>
<tr>
<th>Period</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nov 2020 - Jan 2021</td>
<td>Milestone Reporting to ACGME</td>
</tr>
<tr>
<td>Feb-Mar 2021</td>
<td>ACGME Resident and Faculty Survey</td>
</tr>
<tr>
<td>May-Jun 2021</td>
<td>Milestone Reporting to ACGME</td>
</tr>
<tr>
<td>Jul-Sep 2020</td>
<td>ACGME WebADS Updates</td>
</tr>
<tr>
<td>Sep 2020 - Feb 2021</td>
<td>ACGME RC Meeting:</td>
</tr>
</tbody>
</table>

*Milestones and Survey Results from 2019-2020 Will be Reviewed*
Other Major Responsibilities
Monitoring Work Hours

- ACGME requirements on work hours (such as limit of 80 hours a week, at least 1 day in 7 free of work/education)
  - See complete requirements in ACGME Program Requirements

- PD Responsibilities
  - 100% honest logging
  - Review violations
  - View the violation as an educational moment

MedHub → Resident Work Hours
Self Study & Self Study Site Visit

- Every 10 years
- The self study is intended to be a 5 year “look back” and a 5 year “look forward”
  - Focuses on strengths and improvements in the past 5 years
- Site visit should occur within 12 – 18 months after submission of self study

https://www.acgme.org/What-We-Do/Accreditation/Self-Study
Program Expansion & Funding
Program Expansion & Funding

- Opportunity for Program Expansion & Funding is done annually in August.

- Process:
  - Submit application by deadline
  - Application is reviewed by Expansion & Funding Committee
  - Results will be decided by November and decision is effective July of next year.

- Application and more information -
  https://med.stanford.edu/gme/program_portal/program/exp-fund.html
Websites
ACGME Home page

https://www.acgme.org/

WHAT'S NEW

ACGME shares video capturing physicians' dedication during COVID-19
MAY 21, 2020

2021 Annual Educational Conference Call for Sessions now open
MAY 19, 2020

Coalition for Physician Accountability releases statement on maintaining quality and safety standards amid COVID-19
MAY 19, 2020

Coalition for Physician Accountability releases report on learner transitions from medical schools to residency programs in 2020
MAY 19, 2020

More News >
ACGME WebADS

- Accreditation Data System (ADS)

https://www.acgme.org/Data-Collection-Systems/Overview
MedHub Tutorial

1. Work Hours
2. APEs
3. Program Accreditation tabs
Resources
Essential Resources

- GME’s Welcome Packet
- Director Monthly Meeting:
  - 2nd Thursday of each month 12-1pm H3210
- Director email lists ([programdirectors@lists.stanford.edu](mailto:programdirectors@lists.stanford.edu)) & ([ACGMEprogramdirectors@lists.Stanford.edu](mailto:ACGMEprogramdirectors@lists.Stanford.edu))
- ACGME’s Program Requirements
- MedHub’s Help Portal
- GME Website:
  - Program Portal -> Forms, Templates, & Examples
- Review recording at:
  - [https://med.stanford.edu/gme/program_portal/pd/orientation.html](https://med.stanford.edu/gme/program_portal/pd/orientation.html)
- Feel free to contact GME Office anytime you have questions!
GME Program Managers...Here to Help

- Please reach out if you have questions!

  **Jie Li, PhD**
  Sr. Program Manager/Education Specialist

  JieLi@stanfordhealthcare.org

  650-723-6558 (office)

  - Evaluation/Assessment
  - GME Research
  - Internal Reviews
  - MedHub
  - Program Accreditation
  - Self Studies
  - Site Visits
  - Special Reviews

  **Thang "Trey" Huynh-Ngo, MBA**
  Program Manager/Education Specialist

  THuynhngo@stanfordhealthcare.org

  650-498-2418 (office)

  - Medhub
  - Evaluation/Assessment
  - GME Research
  - Internal Reviews
  - MedHub
  - Program Accreditation
  - Self Studies
  - Site Visits
  - Special Reviews

We’re here to help