

Technology Instructions: Desktop Sharing

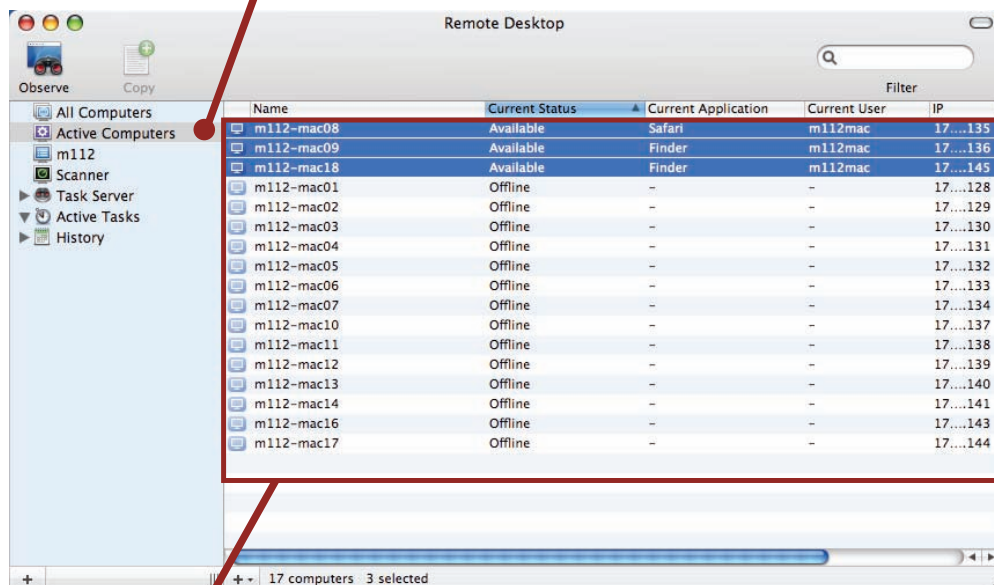


Setting Up

1. Doubleclick the "Remote Desktop" icon on the desktop. This starts Apple Remote Desktop.



2. Click on "Active Computers" to see a list of computers in M112.



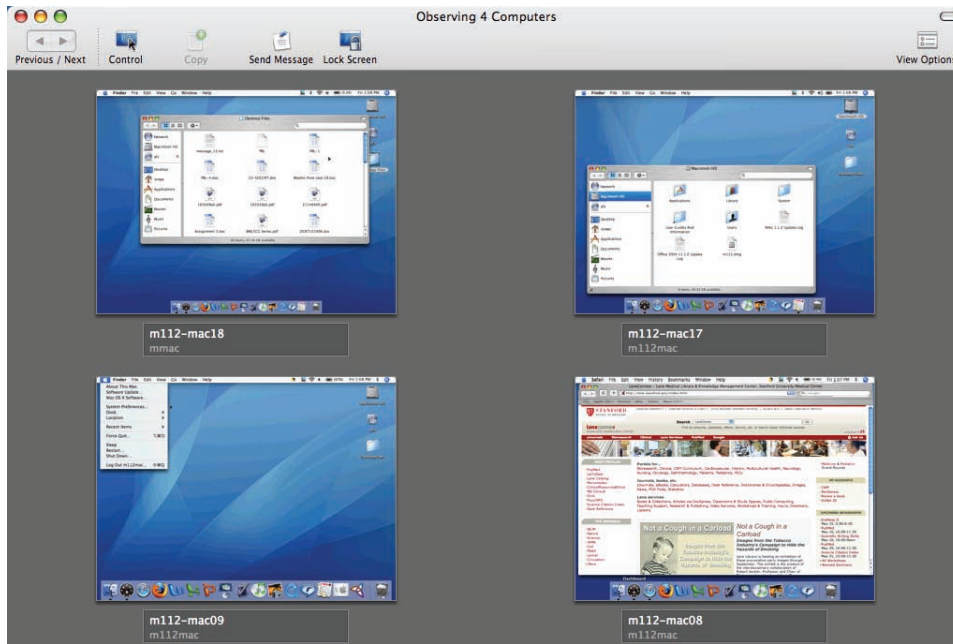
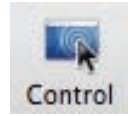
3. Highlight desired computers to be observed.

APPLE + Click to select individual computers.
APPLE + A to select all computers

Computers that are connected have a dark blue icon next to their name.

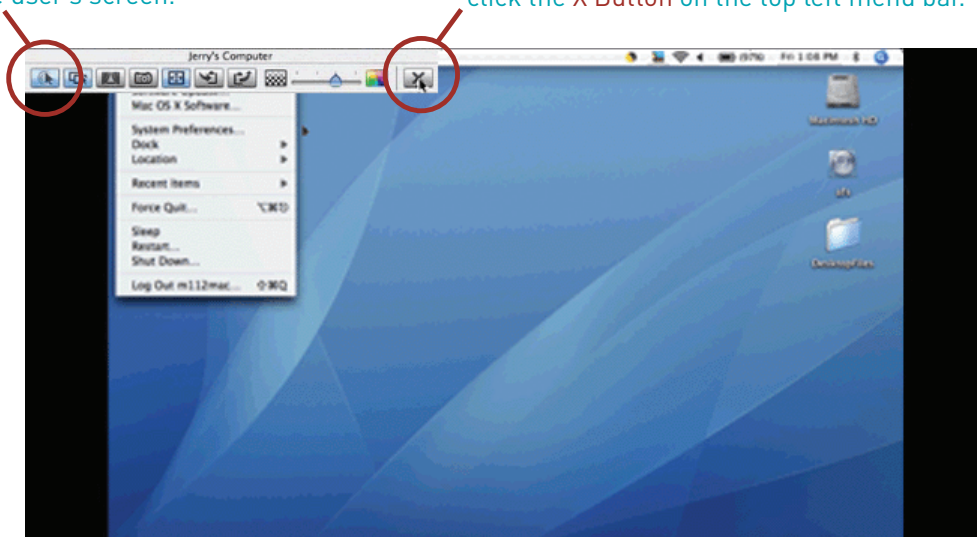
Viewing & Controlling Screens

Double-Click on a screen to go into Control/Observe mode
Or Click on a screen, and then hit the Control Icon.



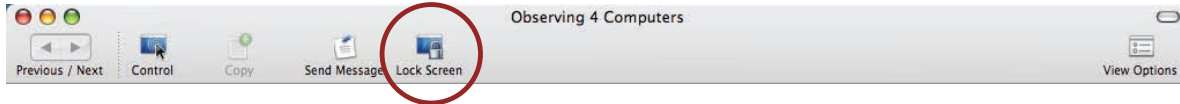
Make sure that this button is highlighted if you wish to control the user's screen.

If you wish to get out of Control/Observe mode, click the X Button on the top left menu bar.

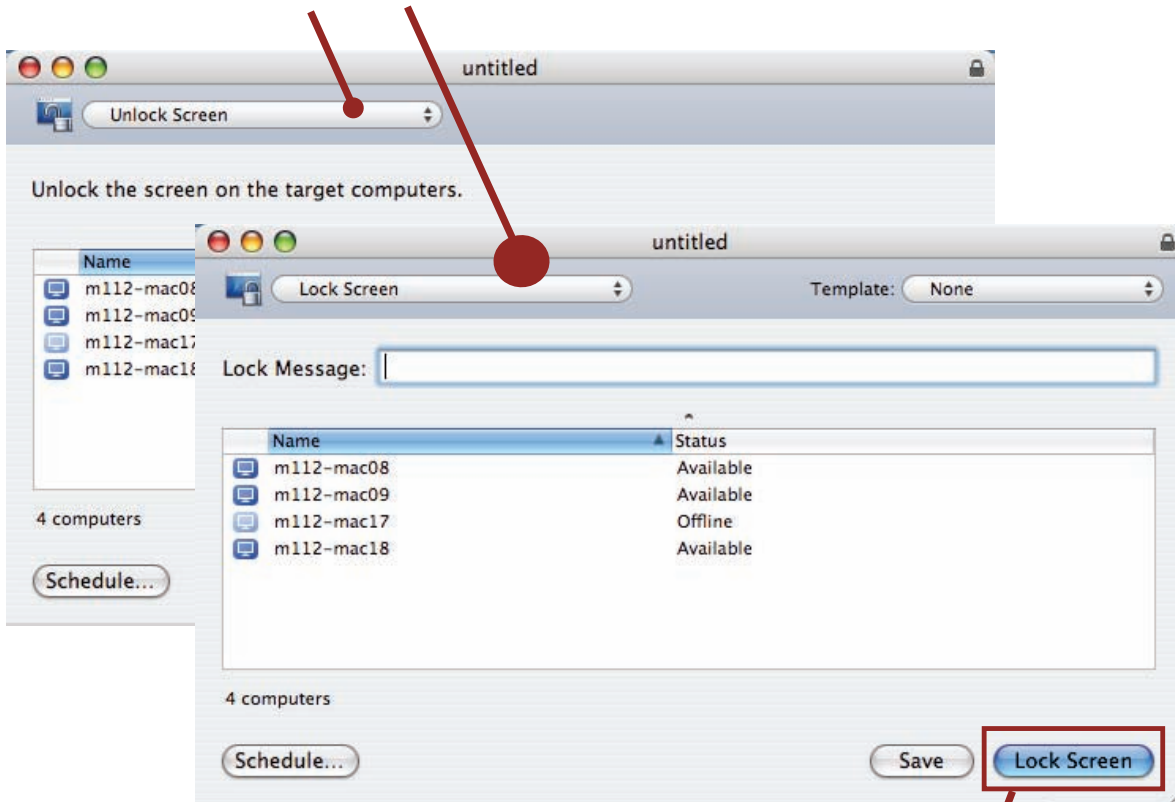


Locking & Unlocking Screens

Click on the Lock Screen button on the menu bar.



Choose lock or unlock from the drop down menu bar.



By hitting the Lock/Unlock Screen button without selecting any computers will Lock/Unlock all available computers.

If you select Individual computers and then hit the Lock/Unlock Screen button, the function will only target those specific computers.